

**SWALLOW SCHOOL DISTRICT
W299 N5614 Highway E
Hartland, Wisconsin 53029**

SCHOOL BOARD MEETING

February 17, 2014

6:30 p.m.

Present: Rebecca Morrison, Jim Douglas, John Quast, Melissa Thompson, Joan Fritzler, Kyle Moore, and Kim Zabel.

Excused: Karen Trimble and John Fuhs

Also in attendance: One (1) community member was in attendance as well as staff members Rachel Crockford, Kate Garman, and Michele Whaley.

CALL TO ORDER

Jim Douglas, Treasurer, called the meeting to order at 6:30 p.m., read the Notice of the Meeting, and led those in attendance in the Pledge of Allegiance.

Rebecca Morrison motioned to approve the agenda. John Quast seconded and the motion carried 3-0 on a voice vote.

CELEBRATIONS

Rachel Crockford, Instructional Resource Teacher, presented a review of the curriculum work done this year and future plans for personalized learning for students at Swallow.

CITIZENS' FORUM

No comments were made.

INFORMATIONAL ITEMS

Superintendent's Report

Ms. Thompson presented the following information:

WASB Convention – Ms. Thompson attended the WASB/WASBO/WASDA Joint Conference at the end of January and reported back on the sessions she attended during the conference.

Master Planning Process – Ms. Thompson overviewed work done on the Master Planning Process and discussed possible meeting dates in March for Board Work Sessions.

Progress Report on Board Goals – Ms. Thompson presented a draft of the Swallow Staff Development Timeline February 2014-June 2015. Rachel Crockford presented an overview of the curriculum development process for all content areas and departments over the past year.

Principal's Report

Mr. Moore discussed staff learning over the past month relative to the Personalized Learning Cohort and continued curriculum development, steps taken to reduce parking lot safety concerns, and continued implementation of PBIS including a more formalized buddy system and ways to have older students mentor younger students during the school day.

ACTION ITEMS**Approval of Minutes**

John Quast moved to approve of the following minutes: January 15, 2014 – Regular Board Meeting; January 15, 2014 – Executive Board Meeting; January 30, 2014 – Employee Relations Committee Meeting; February 13, 2014 – Finance and Operations Committee Meeting; February 13, 2014 – Special Board Meeting; and February 13, 2014 – Work Session. Rebecca Morrison seconded and the motion carried 3-0 on a voice vote.

Finance and Operations

The Board reviewed and took action on the following items:

Monthly Accounts – Rebecca Morrison moved to approve expenditures as presented in the amount of \$543,315 and receipts in the amount of \$2,828,423 during the month of January 2014. John Quast seconded and the motion carried 3-0 on a voice vote.

Personnel

Approval of Retirement – John Quast moved to approve the retirement of Lynn Welscher, Reading Specialist, effective at the end of the 2013-14 school year. Rebecca Morrison seconded and the motion carried on a 3-0 voice vote.

Teaching and Learning

Approval of Student Calendar for 2014-15 – John Quast moved to approve the 2014-15 Student Calendar and the Board discussed the Calendar as presented. Jim Douglas seconded and the motion carried on a 3-0 voice vote.

Approval of Professional Calendar for 2014-15 – Rebecca Morrison moved to approve the 2014 Professional Calendar. John Quast seconded and the motion carried on a 3-0 voice vote.

DISCUSSION ITEMS**Budget Process and Calendar Development**

Ms. Thompson and Ms. Fritzler presented a proposed budget calendar for the 2014-15 school year. Further discussion about budget parameters will be had at the next Board meeting.

ANNOUNCEMENTS

The Board reviewed and discussed the upcoming events.

CLOSED SESSION

At 8:02 p.m. John Quast motioned and Rebecca Morrison seconded to convene into Closed Session pursuant to Wisconsin Statute 19.85 (1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility,” Wisconsin Statute 19.85 (1)(e), “deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session,” Wisconsin Statute 19.85 (f), “Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations, and Wisconsin Statute 19.85 (g), “conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.” This session is being held specifically to complete the Superintendent’s mid-year evaluation, discuss contract negotiations with AUTO, consider the performance of a teacher, and to confer with legal counsel about potential litigation in which the district may become involved related to a student incident and litigation in which the district is involved in a health insurance matter. (Roll Call Vote Required) Morrison – YES; Douglas – YES; Quast – YES.

ADJOURNMENT

At 8:50 p.m., John Quast made the motion to adjourn which was seconded by Jim Douglas and carried 3-0 on a voice vote.

Respectfully submitted,

Melissa Thompson
Superintendent

Approved: _____

_____, President

_____, Clerk